

**REPORT TO PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE**



<b>DATE</b>	<b>1<sup>st</sup> February 2017</b>
<b>PORTFOLIO</b>	<b>Pennine Lancashire Building Control</b>
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**Performance Monitoring**

**PURPOSE**

1. To provide the Joint Committee with performance monitoring information updated to include period October – December 2016.

**RECOMMENDATION**

2. That the Joint Committee notes the performance monitoring data provided.

**REASONS FOR RECOMMENDATION**

3. To ensure that the Joint Committee is kept fully informed of Pennine Lancashire’s Building Control’s operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.

**SUMMARY OF KEY POINTS**

4. Performance monitoring takes place on a continuous basis and the subsequent data is contained within Appendices 1-5.

Appendix 1 – records operational team performance.

Appendix 2 – highlights technical support team performance for the October – December 2016 period and Task 5 is recorded as poor. Again, the same previously underlying reasons are behind this recorded audit data which have been further compounded by the resignation of one of the Technical Support staff members which has placed great pressure on staff servicing the two office bases.

Task 2 – formal decisions – this task has also been rated as poor in terms of audit checking, the actual issuing of our formal decisions is being processed within the required time frame period. However, the Business Support Team Leader is now aware of the need to regularly record the necessary audit information.

Appendix 3 – indicates a summary of Building Regulations applications received and for Q3 2016/17 period a combined figure of 217no. which is marginally below the previous 3 year average of 224no applications when compared to like-for-like periods – 2013/14 – 231no; 2014/15 – 216no; 2015/16 – 224no;

Appendix 4 – highlights site commencements and for Q3 2016/17 a combined figure of 161no. is recorded which is lower than the previous year's Q2 period 2015/16 of 210no. but on a par with 2014/15 Q3 period of 166no. (200no. applications previous 3 year average).

Appendix 5 – contains data relating to private sector Approved Inspector (AI) activity within PLBC and for Q3 2016/17 period recorded Initial Notices (IN) were 57no. which highlights the rise in AI activity. A current AI market share figure of 21.37% is noted within PLBC, marginally higher from the previous reported data (21.01%) which, when compared amongst other similar Local Authorities, still makes for acknowledged positive reporting.

#### **FINANCIAL IMPLICATIONS AND BUDGET PROVISION**

5. The 2016/17 fee income projection has been re-adjusted again to £385k to reflect the drop in current fee earning income.

#### **POLICY IMPLICATIONS**

6. None.

#### **DETAILS OF CONSULTATION**

7. Paul Gatrell - Head of Housing and Development - Burnley Borough Council;  
Brian Bailey - Director of Planning and Prosperity - Blackburn with Darwen Borough Council;  
David Proctor – Head of Service for Planning and Transport (Planning and Prosperity Department) – Blackburn with Darwen Borough Council;

#### **BACKGROUND PAPERS**

8. None.

#### **FURTHER INFORMATION**

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**ALSO:**